

Kūāotunu Residents and Ratepayers' Association
Minutes of Committee Meeting
 held at the Library 10 Irishtown Road, Kūāotunu
 5 May 2026

Committee members: Steve Hart, Chair; Ian Preece, Deputy Chair, Steffi Hammann-Evans, Treasurer; Kevin Crawford, Minutes Secretary; Isabel Gilbert-Palmer, Chris Brock, Marguerite Muellers, Gael Coleman, Dani Elliston, Roimata Taimana

Meeting opened: 6:06pm

Present: Steve, Ian, Steffi, Roimata, Chris, Marguerite, Gael, Dani, Isabel and Kevin (minutes)
 Quorum met: 6 required.

Apologies : Nil

Public: no attendance

Karakia – Roimata

1.0 New Committee – Election of Officers post AGM 26 April 2026

Chair and Deputy Chair

Request for any other nominations for the Chair made by Steve Hart. There were none.

Steve Hart offered to be Chair and was endorsed by those present.

Ian Preece was proposed to be Deputy Chair and was endorsed by those present.

Secretary

Kevin Crawford was nominated as Secretary and to continue to assist the Chair and Deputy Chair in the role of Stakeholder Liaison as an existing involvement with TCDC and NZTA.

Treasurer / Membership

Steffi Hammann-Evans was nominated as Treasurer.

The previous Executive Officers were re-elected and all members elected as above

Moved: Roimata Taimana

Seconded: Dani Elliston

Passed

2. Allocation of Committee Roles:

More formality required to assign Committee members for specific roles to spread the workload, especially pre meetings and pre-AGM. Use of subcommittees and co-opting members outside of the Committee for specific tasks and bringing in specific expertise.

Proposed an Infrastructure Committee that assists Kevin as Chair with submissions and community response and support. Steve sought nominations and Chris and Dani offered. Very relevant for Footpath project Waitaia to village footpath. Kevin happy to front the interface with TCDC and Flemming provided introduction to TCDC infrastructure General Manager Mohamed Imtiaz for example but it is the community requirements / survey etc. that needs the support.

Agreed that Committee members seek to co-opt skills from outside the Committee as necessary. Kevin suggested that this could be Waitaia / Pumpkin Flat / Cemetery residents for the footpath advocacy – the most complex scope. Kevin noted John Scott (283 SH25 resident) was keen to assist with a survey count. Kevin noted the need is immediate in May and before he goes on May 22. See further detail discussed in Section 3.3 below.

A Subcommittee for developing the Community survey questions is also required- questions to be discussed at the next meeting 19 May.

Action: Ian to share 2023 questions and circulate for others to respond prior to the meeting.

Kevin noted there also needs to be support on minutes taking. He will be away 22 May – 20 July and that someone needs to take the 19 May meeting minutes and any other intermediate meeting. Dani undertook to do those minutes.

3. Items for Discussion:

3.1 AGM Review – 26 April 2026 Easter Sunday

AGM meeting – 54 attendees plus TCDC Councillor Flemming Rasmussen and Peter McKenzie MBCB and Heather Bruce TCDC Mercury Bay attending.

Noted that Flemming had asked to address the meeting on Tough Choices Rates reductions consultation as he had other RRAs but his content lasted too long. Advantage was that it gave people a chance to directly question TCDC Councillor but next time a stricter duration would be set.

Footpaths LTP – Chris asked given questions at AGM re next steps - Kevin advised there had been a follow-up discussion with Flemming on next steps. Brent Page challenge on where 2018-2028 budgeted amount went and the issue of footpaths adjacent NZTA SH25 were in Flemmings “Core Services” Local govt responsibilities were not clearly answered by Flemming. Post meeting note: Flemming advised MBCB had recommended to TCDC that SH25 footpaths be incorporated into the LTP and advised decision 26 May TCDC meeting would confirm incorporated. He noted that Community Board recommendations usually agreed with by TCDC. Flemming provided an intro to Mohamed Imtiaz to get scoping and costing underway with a nominated TCDC staffer for KRRRA to liaise with.

3.2 Kuaotunu Resilience Fund

Steve outlined the fund and the original two donors.

The purpose of the fund was to provide resources to store and distribute assistance to Residents requiring it during and after a weather event. Pledges received are \$5,000 each (2) and an additional pledge of \$5,000 received at the AGM.

This is proposed to be matched by KRRRA which will contribute \$5,000 also and setup a separate bank account and transfer \$5,000 funds there. Distribution of funding policy to be dealt with at the 19 May meeting. Newsletter to define the criteria and those in need request assistance from KRRRA. Steve asked that Carolyn Gibb be one of those rather than himself for transparency.

The fund purpose is to purchase a storage facility to house TCDC equipment and emergency supplies. Pledges rather than funds until the detail of the fund raising established. Decision is for a Mobile storage configuration – as a relocatable shipping container (fitted out cost estimate

c \$6,000) rather than a trailer and a building to house it. Flemming Rasmussen has offered a site for the container on his property at Myndermans (Burma) Hill at no cost.

KRRA Kūāotunu Resilience Fund resolutions

Resolution 1: That KRRA pledges \$5,000 to accompany other donor funds into a Kūāotunu Resilience Fund and KRRA to administer the allocation of the funds with other nominees (donor/s and KERG) using KRRA policy on donations for release of funds with the donation limit configured for the actual event.

Resolution Moved: Steve Hart

Seconded: Isabel Gilbert-Palmer

Passed

Resolution 2: That KRRA transfer \$5,000 from existing funds into a new Kūāotunu Resilience Response Fund Account with Kiwibank and the current signatories to other accounts being appointed as signatories to this new account.

Resolution Moved: Chris Brock

Seconded: Gael Coleman

Passed

3.3 SH25 Footpaths LTP Submission development

Detail aspects of scope were discussed as part of Item 2 and 3.1. Both western and eastern approaches to be included into the LTP staged over 10 years in two-year groups for example. AGM stated priority was west first and east.

Western section

Agreed that the western approach completion held priority due to increased safety risk – layby to boat ramp and section east of the boat ramp from the retaining wall end to opposite Kingfisher Way. There is no road margin over much of this on the seaward side and opportunities for incremental gains associated with NZTA revetment works (gabion wall replacement) (40m) approx. 300m and where they have recently mown toward Kingfisher Way. Steve noted the other reason was also the high usage especially on weekends and 500 walkers and cyclists recorded on way on Easter Saturday at Bluff Cove – many of whom would be going to Kūāotunu.

Eastern section - Village to Pumpkin Flat existing footpath in the swale on the western side of SH25 (c 850m) second priority. Kevin noted 2018-2028 LTP budget only went as far as 280A SH25 – where the existing footpath ends and was in two stages. Chris noted it was important to add a pedestrian crossing near Pumpkin Flat Road for children crossing in the morning to the school bus to Whitianga that stops there. Schoolchildren to Te Rerenga going to catch the bus at the village and return in the afternoon are the key school age children using the section from 280A SH25 to the village.

Waitaia Road is then accessed on the western side. There is no footpath access to Cemetery Road - that is what the developer is required to do as part of NZTA subdivision approval.

4. AOB: Nil

Next meeting: 19 May– 6.00pm at the Library, 10 Irishtown Road.

Closure: Roimata

Meeting closed: 6:40pm approx.